

INTRODUCTION

This two-day training equips participants with the knowledge and practical skills to conduct effective internal quality audits based on ISO 9001:2026 requirements and ISO 19011 auditing guidelines. Through this training, participants will learn to evaluate QMS effectiveness, identify nonconformities, report audit findings and support continual improvement within their organization.

OBJECTIVE

- Participants will be benefit by being able to:
- Understand ISO 9001:2026 requirements from an auditor's perspective.
 - Prepare, plan and conduct effective internal quality audits.
 - Identify quality system gaps, nonconformities and improvement opportunities.
 - Report audit findings, conduct closing meetings and follow up corrective actions.

COURSE CONTENTS

Introduction to Quality Auditing	- Quality concepts and benefits of internal auditing - Internal vs external auditing - ISO 19011 guidelines and auditing principles
ISO 9001:2026 Requirements	- Understanding and mapping ISO 9001:2026 - QMS requirements (Clauses 4–10) - Auditor's perspective and process approach
Audit Planning & Preparation	- Audit programme, roles and responsibilities - Auditor competence, team formation and audit planning - Document review and checklist preparation
Audit Conducting & Reporting	- Opening meetings, interviewing and evidence collection - Audit findings, nonconformity reporting and OFI - Closing meetings and corrective action follow-up
Practical Auditing & Assessment	- Process approach auditing (Turtle & Octopus Diagrams) - Audit role-play and case studies - Internal Auditor Examination

CERTIFICATION

Certificate of Achievement

TARGET GROUP

- Quality Management Representatives
- QMS Coordinators & Quality Personnel
- Department Heads & Process Owners
- Personnel involved in ISO 9001 and transition

METHODOLOGY

- Interactive presentation
- Case study
- Group discussion
- Video session
- Role-play
- Debriefing

HRDF SBL-KHAS Claimable



ABOUT SPEAKER

- Trainer: Tang YK**
- Education**
- B. Sc. Physics (First Class Honours), University Malaya
- Qualification**
- Nearly 30 years of experience in corporate training, operations and consulting
 - Certified Global Supply Chain Black Belt (University of Tennessee)
 - Certified Lean Six Sigma Yellow Belt
 - Accredited HRD Corp Trainer
 - Qualified FTEP FMEA Trainer
 - Experienced in ISO 9001, ISO 14001, ISO 45001 and IATF 16949
 - Experienced in process and supplier auditing, quality and productivity improvement

FOR MORE DETAIL, PLEASE CONTACT

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