

INTRODUCTION

ISO 9001:2015 Internal Auditor Training equips participants with the knowledge and skills to plan, conduct, report, and follow up internal audits effectively. This training helps organizations evaluates QMS compliance, identify improvement opportunities, and support continual improvement initiatives.

OBJECTIVE

- Participants will be benefit by being able to:**
- Understand the roles and responsibilities of an Internal Auditor
 - Plan and conduct internal audit effectively
 - Prepare audit findings and NCR reports
 - Verify corrective actions and follow-up activities
 - Support continual improvement of the QMS

COURSE CONTENTS

Internal Audit Fundamentals	- Auditor roles, responsibilities and ethics - Audit principles and requirements
Audit Planning	- Audit scope, criteria and methods - Audit preparation and planning
Conducting Internal Audits	- Evidence gathering and interviewing techniques - Audit exercise and conformity assessment
Audit Reporting & Corrective Action	- Audit findings and NCR reporting - Corrective action and verification process
Continual Improvement	- Follow-up activities and improvement opportunities - QMS performance enhancement

CERTIFICATION

Certificate of Attendance

TARGET GROUP

- ISO 9001:2015 steering committee member
- quality management personnel
- anyone who is interested on ISO9001:2015 management system

METHODOLOGY

- Theory Presentation
- Perform audit exercise

HRDF SBL-KHAS Claimable



ABOUT SPEAKER

Trainer: Elaine Tan



- Education**
- Degree in Environmental and Occupational Health, UPM
- Qualification**
- 10 years experience involved in environmental, safety and health
 - Certified Safety and Health Officer (HQ/16/SHO/04/00559)
 - SO14001:2015 & ISO45001:2018 lead auditor
 - Waste water treatment plant competent person (CePIETSO-PCP/00772)
 - Scheduled waste competent person (CePSWAM/02181)
 - Scrubber competent person (CePSO/00573)
 - Certified HRDF Trainer (TTT/6343)

FOR MORE DETAIL, PLEASE CONTACT

YN Safety and Health Consultancy Services Enterprise

Name : Elaine Tan
Phone : 0149208100
Email : yn.leadsafety@gmail.com

Other Safety and Health Consultancy Services are provided. Please contact to get more details.